

APPLICATION FOR PSP CERTIFICATE
(must be typed and verified)

To be completed by Chief Clerk:
Docket No. SC-_____
PSP Certificate No. PSP-_____
Filing fee received \$_____
Notary's seal on original []

Date of Application: _____

Name of Applicant as it is to
appear on certificate

Trade Name or dba Name
(if none, type N/A)

Address to which regulatory mail is to be sent

Day Telephone Number

Street or
P.O. Box _____

City _____

Other Telephone Number where
applicant can be reached

State/Zip code _____

Form of Business

Check the form of business under which pay telephone service will be provided.

- | | |
|--|--|
| <input type="checkbox"/> a. Sole proprietorship | <input type="checkbox"/> e. Out-of-state corporation |
| <input type="checkbox"/> b. General partnership | <input type="checkbox"/> f. Local, state or federal
government agency |
| <input type="checkbox"/> c. Limited partnership | <input type="checkbox"/> g. Church, school or university |
| <input type="checkbox"/> d. North Carolina corporation | |

Authority Requested

Check the box below which identifies the type of authority requested:

- Authority to offer telephone service to the public through coin, coinless, or key-operated PSP instruments (does not include automated collect authority)
- Authority to offer telephone service to the public through coin, coinless, or key-operated PSP instruments, to provide automated collect service through PSP instruments and to bill the called party for automated collect calls

Certification

THROUGH MY SIGNATURE ON THIS APPLICATION, I CERTIFY THAT I HAVE READ AND UNDERSTAND CHAPTER 13 OF THE RULES AND REGULATIONS OF THE NORTH CAROLINA UTILITIES COMMISSION AND THAT I ACCEPT AND AGREE TO ABIDE BY THEM.

Date

Signature of Applicant

Name typed

The person whose signature appears above is (check appropriate block):

Sole proprietor

General partner

Management official of applicant
(specify title: _____)

Verification

STATE OF _____ COUNTY OF _____

The above-named _____, personally appeared before me this day and, being first duly sworn, says that the facts stated in the foregoing application and any exhibits, documents, and statements thereto attached are true as he verily believes.

WITNESS my hand and notarial seal, this _____ day of _____, 20____.

My Commission expires _____

Signature of Notary Public

Typed name of Notary Public

NOTE TO NOTARY: See verification requirements under Item 6 of "A. Completing the Application."

APPLICATION FOR PSP CERTIFICATE - INSTRUCTIONS

A. Completing the Application

1. This application form is to be used to apply for a certificate from the North Carolina Utilities Commission which authorizes the holder to offer telephone service to the public by means of coin, coinless, or key-operated PSP instruments, subject to all the terms and conditions adopted by the Commission. This form is also to be used to apply for authority to offer telephone service to the public through telephones arranged to complete calls on an automated collect basis and to bill the called party for such calls. Use of this form is also appropriate when an existing certificate holder desires to change the name of his business where there is a change in the form of business, i.e. sole proprietorship, partnership, corporation, etc., or at any time when a change in the responsible party is needed.
2. The spaces in the box at the top left corner of the application pertaining to PSP Certificate No. (PSP-) and Docket No. (SC-), receipt of the filing fee, and appearance of the notary's seal will be completed by the Chief Clerk when the application is received at the Commission. The remainder of the application is to be completed by the applicant and verified before a notary public.
3. The name of the applicant must be the real name of the applicant as distinguished from a trade name or dba name. It is the name in which the certificate is to be issued and the name in which the applicant's payphone service provider (PSP) lines will be furnished.
4. If a trade name or dba name will be used to do business in North Carolina, the trade name or dba name must be supplied on the form and supported by the exhibits(s) required in B. below. The certificate will be issued in the real name of the owner(s) or the corporate name and a notation of the trade name or dba name (if any) will be made.
5. The Application for PSP Certificate must be completed and signed by the owner of a sole proprietorship, by a general partner of a partnership, by an officer of a corporation or by a responsible official for other applicants.
6. The application must be signed before a notary public and the name of the person who completes and signs the application must be typed or printed by the notary in the space provided in the verification section. The notary's name must be typed below the notary's signature, or the notary's seal must be affixed to the original and each of the four (4) copies.
7. Applications which are not properly completed or which are incorrectly verified will be returned to the applicant. The filing fee will not be returned. If the application is resubmitted, a new filing fee must accompany the application.

B. Required Exhibits

1. If this pay telephone business will not be operated under the real name of the owner(s) or the corporate name, attach a copy of the Certificate of Assumed Name required by North Carolina General Statute 66-68. This certificate may be obtained from the county Register of Deeds.
2. If the applicant is a partnership, attach a list of all general partners.
3. If the applicant is a North Carolina corporation, attach a copy of the articles of incorporation which have been approved and certified by the North Carolina Secretary of State.
4. If the applicant is an out-of-state corporation, attach a copy of the certificate of authority to transact business in North Carolina which has been approved and certified by the North Carolina Secretary of State.
5. If the applicant is a North Carolina or an out-of-state corporation, attach a list of all shareholders with greater than 5% interest.

C. Filing the Application

1. The applicant must file the original and four (4) copies of this application, the required exhibits, and the filing fee specified below with the Commission at the following address:

Chief Clerk
North Carolina Utilities Commission
4325 Mail Service Center
Raleigh, North Carolina 27699-4325.

2. A check or money order for \$25.00 made payable to N.C. Department of Commerce/ Utilities Commission must accompany an Application for PSP Certificate.

D. Procedures for Changes in the PSP Certificate

1. If a certificate holder desires to transfer his certificate to another entity, to change the form of business, or to make a change in responsibility, a new Application for PSP Certificate must be filed.
2. A certificate holder who desires a name change without a change in the form of business or a change in responsibility must file a PSP Change of Name or Address Application, which is available from the Chief Clerk at the address shown above. The completed application must be filed with the Chief Clerk at the same address.
3. If a certificate holder who does not have authority to provide automated collect service desires to obtain that authority, a PSP Application for Additional Authority must be obtained and filed with the Chief Clerk at the address shown above.